



**RK BUILDERS**

Mohan, B-149, Rama Park Road,  
Mohan Garden Extension,  
Bhagwati Garden, Uttam Nagar,  
Delhi, 110059  
+91 88704 88861

**Site Engineer's**

19102011401 9	DEEPAK SHUKLA
20102311200 6	RAHUL SHARMA
19102011403 1	SARITA SRIVASTAVA
19102011400 1	JAGVEER SINGH
19102011201 1	YOGENDRA KUMAR
20102311200 2	ANAND SWAMI
19102011400 3	MANISH CHOUDHARY
20102311200 3	KULDEEP SHARMA
19102011402 5	SHATRUGHAN GAUTAM
19102011200 1	ABHISHEK KUMAR SINGH
19102011403 4	ANAND SHANKAR GAUTAM

**Subject: Offer Letter for Site Engineer Position at RK Builders**

We believe that your skills and experience will be a valuable addition to our team. Below are the details of your offer: We are pleased to extend to you an offer of employment as a Site Engineer at RK Builders.

**Start Date:** [September 17, 2023]

## Compensation and Benefits:

- **Base Salary:** 30,000 INR per month, payable in accordance with the company's standard payroll schedule.
- **Working Hours:** 7 hours per day. Your specific schedule will be discussed and confirmed with your direct supervisor.

## Job Responsibilities:

- Oversee and manage construction projects on-site.
- Ensure that all construction activities comply with safety regulations and standards.
- Coordinate with project managers, architects, and other stakeholders to ensure project timelines and budgets are met.
- Prepare and submit site reports, designs, and drawings.
- Resolve any issues or delays on-site promptly and efficiently.

Please indicate your acceptance of this offer by signing below and returning a copy to us by [September 17, 2023]. We are excited to have you join our team and look forward to your contributions to RK Builders.

Sincerely,



Pavan Talekar

HR Officer at R.K. Builder's and Engg. work  
RK Builders

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Signature: \_\_\_\_\_



We look forward to welcoming you to our team!

Best regards,



Pavan Talekar

HR Officer at R.K. Builder's and Engg. work  
RK Builders

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